

Benton County Fee Schedule

COUNTYWIDE FEES	FEE
FAX (LONG DISTANCE NUMBER)	25¢ per page
FAX (LOCAL TELEPHONE NUMBER)	25¢ per page
MAILING DOCUMENTS	Postage costs
TAPE DUBBING (AUDIO & VIDEO)	\$8.50 per tape
COPIES OR PRINTED DOCUMENTS	
8 1/2" X 11"	25¢ per page
8 1/2" x 14"	25¢ per page
11"x17"	25¢ per page
26"x30"	25¢ per page
COUNTY BOARD PACKETS	\$120 per year
INSUFFICIENT FUNDS CHECKS	\$25
LABELS	\$1 per page
NOTARY FEES	\$4 per document
COMPUTER PRINT SCREENS	25¢ per page
Color Laser Printer Print-Out	50¢ per page

ASSESSOR	FEE
ASSESSING FEES PER HOUR	\$36
TAX CALCULATIONS	
SHORT CALCULATION	\$5 per request
COMPLEX CALCULATION	\$10 per request
COPIES OF INFORMATION	
FIELD CARDS-COPIES OR PHONE REQUESTS	\$5
SALES INFORMATION	\$5
CERTIFICATES OF REAL ESTATE VALUE	\$1
INFORMATION SEARCH	
NORMAL	\$2 per request
COMPLEX	\$3 per request
BULK DATA REQUEST- ELECTRONIC	
STANDARD REPORT	\$10 plus cost of materials
CUSTOMIZED REPORT	\$25 plus cost of materials
BULK DATA REQUEST – PAPER	
STANDARD REPORT	\$10 plus materials and 25¢ per page
CUSTOMIZED REPORT	\$25 plus materials and 25¢ per page
Web Access to Assessor Records	
Annual Subscription	\$250 for 12 months of access from the date sign-up is activated by the County
Daily Use Fee	\$5 (access for a 24 hour period)

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AUDITOR/TREASURER	FEE
ASSESSMENT SEARCH	Written verification - \$1, certified - \$5
AUDITOR CERTIFIED-BOND	\$200
BEER LICENSE OFF SALE	\$30 (Licenses will not be pro-rated)
BEER LICENSE ON SALE - 12 MONTHS	\$100 (Licenses will not be pro-rated)
BEER LICENSE – ONE DAY	\$25
LIQUOR OFF SALE LICENSE	\$500 (Licenses will not be pro-rated)
LIQUOR ON SALE LICENSE	\$2,000 (Licenses will not be pro-rated)
LIQUOR SUNDAY LICENSE	\$200 (Licenses will not be pro-rated)
WINE LICENSE	\$200 (Licenses will not be pro-rated)
BOTTLE CLUB	\$100 (Licenses will not be pro-rated)
CONFESSION OF JUDGEMENT	\$40
ESCROW ACCOUNTS - MANUALLY	
ADDING ACCOUNTS	\$3 per parcel
DELETING ACCOUNTS	\$3 per parcel
ESCROW ACCOUNTS - COMPUTER TAPE	
PAYMENT TAPE	\$2.50 per parcel - 2 times per year
FIREWORKS PERMIT – PUBLIC DISPLAY	\$150 plus bond or certificate of insurance of \$1 million
FIREWORKS PERMIT – PRIVATE DISPLAY	\$25 plus bond or certificate of insurance of \$1 million
BULK DATA REQUEST – ELECTRONIC	
STANDARD REPORT	\$10 plus cost of materials
CUSTOMIZED REPORT	\$25 plus cost of materials
BULK DATA REQUEST – PAPER	
STANDARD REPORT	\$10 plus cost of materials and 25¢ per page
CUSTOMIZED REPORT	\$25 plus cost of materials and 25¢ per page
TAX DATA – DELINQUENT	\$5 cert-parcel
TAX SEARCH/CERTIFY	\$5 per parcel
TAX SEARCH	\$1 per parcel
TIF CERTIFICATE	\$400
COPY OF PLAT OR LARGE MAP	\$10 per sheet
TOBACCO RETAIL LICENSE FEE	\$125
SPECIAL EVENT PERMIT	\$250 license fee; \$300 inspection fee ¹

¹ Fee presented for information purposes in this schedule; actual fee amount set by County Ordinance.

Benton County Fee Schedule

CORRECTIONS		FEE			
ADULT GROSS MISDEMEANOR SUPERVISION FEE		\$120 per year			
ADULT MISDEMEANOR SUPERVISION FEE		\$120 per year			
JUVENILE DIVERSION FEE		\$40			
URINALYSIS		\$13			
JUVENILE OUT OF HOME PLACEMENT - 14 DAYS OR LESS		See scale below			
TOTAL GROSS ANNUAL FAMILY INCOME	FAMILY SIZE				
	1-2	3-4	5-6	7+	
\$0 - \$1,999	Daily Fee	Daily Fee	Daily Fee	Daily Fee	
\$2,000 - \$9,999	\$25	\$25	\$25	\$25	
\$10,000 - \$14,999	\$75	\$50	\$50	\$50	
\$15,000 - \$19,999	\$50	\$75	\$75	\$50	
\$20,000 - \$24,999	\$50	\$50	\$100	\$75	
\$25,000 - \$29,999	\$75	\$75	\$50	\$45	
\$30,000 - \$34,999	\$100	\$75	\$50	\$50	
\$35,000 - \$44,999	\$125	\$125	\$100	\$75	
\$45,000 - \$49,999	\$150	\$125	\$100	\$100	
\$50,000 - UP	Full Price	\$150	\$125	\$125	

* - shaded area represents a flat monthly fee

CORRECTIONS		FEE					
JUVENILE OUT OF HOME PLACEMENT - 15 DAYS OR MORE		See scale below					
Monthly Net Income of Obligation	Number of Children						
	1	2	3	4	5	6	7+
\$0 - 600	16%	19%	22%	25%	28%	30%	32%
\$601 - \$650	17%	21%	24%	27%	29%	32%	34%
\$651 - \$700	18%	22%	25%	28%	31%	34%	36%
\$701 - \$750	19%	23%	27%	30%	33%	36%	38%
\$751 - \$800	20%	24%	28%	31%	35%	38%	40%
\$801 - \$850	21%	25%	29%	33%	36%	40%	42%
\$851 - \$900	22%	27%	31%	34%	38%	41%	44%
\$901 - \$950	23%	28%	32%	36%	40%	43%	46%
\$951 - \$1,000	24%	29%	34%	38%	41%	45%	48%
\$1,001 and above	25%	30%	35%	39%	43%	47%	50%

The table above shows the percentage of your net income you are required to pay monthly for your child's cost of out-of-home care. No fee will be assessed if family income is below Federal Poverty Guidelines.

Benton County Fee Schedule

DEPARTMENT OF DEVELOPMENT - ECONOMIC DEVELOPMENT	FEE
GRANT WRITING ASSISTANCE	Fee based on type of assistance (I.e. % of grant or per hr.)
LOANS	
APPLICATION FEE	\$45
ORIGINATION FEE	1% plus all costs related (attorney fees, recording and filing costs)
LOAN REFINANCING FEES	0.5% of outstanding loan balance plus related attorney fees and closing costs
TAX INCREMENT APPLICATION FEE	\$1,000
TAX ABATEMENT APPLICATION FEE	\$1,000

DEPARTMENT OF DEVELOPMENT - SEPTIC	FEE
Type I and II Septic System Permit	\$200 plus recording fee for maintenance plan
Type III Septic System Permit	\$250 plus recording fee for maintenance plan
Type IV Septic System Permit	\$350 plus operating permit
Type V Septic System Permit	\$400 plus operating permit
SEPTIC SYSTEM Without a PERMIT FEE	\$500 administrative penalty plus double the permit fee
SEPTIC SYSTEM REINSPECTION	
IMPROPER INSTALLATION	\$100
COVER UP BEFORE INSPECTION	\$100
INCOMPLETE DESIGN/ERRORS (2ND REVIEW)	\$50
SEPTIC SYSTEM PERMIT- TANK ONLY REPLACEMENT	\$100
CENTRAL SEWER SYSTEM PERMIT	\$125 per lot
HOLDING TANK	\$100 plus operating permit
Holding Tank Operating Permit	\$50 every three years plus recording fee
OPERATING PERMIT (Type III, IV, and V Systems)	\$100 annually plus recording fee

DEPARTMENT OF DEVELOPMENT – SHORELAND	FEE
GRADING AND FILLING PERMIT	\$50
ADDITIONAL FIELD OR OFFICE WORK	\$50
“AFTER THE FACT” SHORELAND ALTERATION, VEGETATION REMOVAL, FILLING AND/OR GRADING PERMIT	\$500 administrative penalty plus double the application fee

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DEPARTMENT OF DEVELOPMENT - SOLID WASTE	FEE
SOLID WASTE HAULERS LICENSE	\$200 base fee plus \$25 per truck
SOLID WASTE HAULERS BOND	\$10,000
SOLID WASTE HAULER WITHOUT LICENSE	\$500 plus double the license fee for the year work was done
SOLID WASTE FACILITY LICENSE	\$500 and bond per board
LANDFILL RESTORATION LICENSE	\$500 and bond per board
SELECT DEMO. DEBRIS DISPOSAL PERMIT	\$50
SELECT DEMO. DEBRIS STOCKPILING FEE	\$25
PETROLEUM LANDSPREADING APPLICATION	\$250
REINSPECTION	\$50
DEMOLITION LANDFILL LICENSE	\$500
INSPECTION	\$35
SOLID WASTE MANAGEMENT SERVICE FEE	\$10 per unit ¹

¹ Fee presented for information purposes in this schedule; actual fee amount set by County Ordinance.

DEPARTMENT OF DEVELOPMENT – WETLANDS	FEE
NO LOSS/EXEMPTION CERTIFICATE	\$50 base fee for up to 1 hours of review time; \$50 for each additional hour
REPLACEMENT PLAN APPLICATION	\$100 base fee for up to 2 hours of review time; \$50 for each additional hour
DELINEATION REVIEW	\$75 base fee due at time of submittal (covers up to 1.5 hours of review time); each additional hour thereafter of review time charged at \$50.00 per hour
OFFICE & FIELD WORK BEYOND SCOPE OF PERMIT	\$50 per hour
WETLAND BANKING APPLICATIONS/MONITORING	\$100 for Part A of the Application; \$100 for Part B of the Application; delineation review charged per the delineation review fee
“AFTER THE FACT” WETLAND REPLACEMENT PLAN, EXEMPTION OR NO-LOSS PERMIT	\$500 administrative penalty plus double the application fee
WETLAND BANKING TRANSACTION FEE	\$50
Appeal of a Wetlands Conservation Act Decision	Base meeting fee of \$214, plus a Special Meeting fee of \$600, and recording fee (special meeting fee waived if applicant grants in writing an extension to review the appeal to a regular Board of Adjustment meeting

Benton County Fee Schedule

DEPARTMENT OF DEVELOPMENT - ZONING	FEE
LAND USE PERMIT (Where Applicable)	\$100
EACH ADDITIONAL STRUCTURE	\$50
WITHIN SHORELAND PER PERMIT	\$50
WITHIN FLOODPLAIN PER PERMIT	\$50
CONSTRUCTION Without LAND USE PERMIT FEE	\$500 plus double the permit fee
VARIANCE APPLICATION FEE	\$254 plus recording fee
GENERAL CONDITIONAL USE PERMIT	\$254 plus recording fee
MINING CONDITIONAL USE PERMIT	\$304 plus recording fee
MINING CUP RENEWAL	\$254 plus recording fee
MINOR PRELIMINARY PLAT	\$400
MAJOR PRELIMINARY PLAT	\$600 minimum base fee assessed for all major preliminary plats; add \$25 per lot for plats with more than 10 lots but less than 26 lots; for plats with 26 or more lots, base fee is \$975 plus \$10 per lot for all lots in excess of 25 lots (\$975 = \$600 base fee plus \$375 for lots 11-25)
MINOR FINAL PLAT	\$150
MAJOR FINAL PLAT	\$300
SPECIAL PLANNING COMMISSION MEETING	\$800
SPECIAL BOARD OF ADJUSTMENTS MEETING	\$600
COUNTY COMPREHENSIVE PLAN	\$40 plus postage
COUNTY ZONING ORDINANCE	\$25 plus postage
AMENDMENT TO DEVELOPMENT CODE	\$375
AMENDMENT TO COMPREHENSIVE PLAN	\$375
APPEAL TO BOARD OF ADJUSTMENT	\$254 plus recording fee
ESSENTIAL SERVICES	\$150 or 1% of total project cost (whichever is greater)
911 ADDRESS & SIGN CREATION UNPLATTED PARCELS	\$50 for new construction (GPS and address number creation)
911 SIGN CREATION – PLATTED PARCEL	\$35
911 SIGN REPLACEMENT OR REPAIR	Cost of Sign (\$35) or Post (\$15)
911 SIGN INSTALLATION (COUNTY-INSTALLED)	\$50 plus cost of sign creation
FLOOD PLAIN DETERMINATION	\$50
MINING PERMIT (Small Scale)	\$200
RE-ZONE ANY DISTRICT (Except PUD)	\$500
RE-ZONE TO A PUD	\$1,000
Monument/Billboard Sign	\$300
ADMINISTRATIVE LAND SPLIT	\$150 plus recording fee
AGRICULTURAL/RECREATIONAL SPLIT	\$75 plus recording fee
CORRECTIVE ACTION	\$75 plus recording fee
BOUNDARY LINE ADJUSTMENT	\$75 plus recording fee
ENVIRONMENTAL REVIEW (EAW/EIS/AUAR)	All costs associated

Benton County Fee Schedule

DEPARTMENT OF DEVELOPMENT – BUILDING CODE	FEE
Valuation (fees based on building value)	
\$1.00 to \$500	\$17
\$501 to \$2,000	\$17 for the first \$500, plus \$2.50 for each additional \$100 or fraction thereof, up to and including \$2,000
\$2001 to \$25,000	\$54.50 for the first \$2,000, plus \$5.00 for each additional \$1,000 or fraction thereof, up to and including \$25,000
\$25,001 to \$500,000	\$169.50, plus 0.00625 times the valuation over \$25,000
\$500,001 to \$1,000,000	\$3,138.25, plus 0.005 times the valuation over \$500,000
Over \$1,000,000	\$5,638.25, plus 0.00375 times the valuation over \$1,000,000
State Surcharge	0.0005 times the valuation up to \$500,000 (for projects over \$500,000 in valuation, see State fee schedule)

DEPARTMENT OF DEVELOPMENT – BUILDING CODE	FEE
Fixed Building Code Fees	
Plumbing (residential)	\$49.50, plus \$0.50 State surcharge
Mechanical (residential)	\$49.50, plus \$0.50 State surcharge
Air Conditioning Installations	\$49.50, plus \$0.50 State surcharge
Air Conditioning as part of a Mechanical Installation	\$49.50, plus \$0.50 State surcharge
Gas Piping not part of a Mechanical Installation	\$49.50, plus \$0.50 State surcharge
Fireplace (Wood or Gas)	\$49.50, plus \$0.50 State surcharge
Residential Fixture or Appliance under MN Statutes §16B.665	\$49.50, plus \$0.50 State surcharge
Re-Roofing (residential)	\$49.50, plus \$0.50 State surcharge
Re-Siding	\$49.50, plus \$0.50 State surcharge
Window Replacement (in existing openings)	\$49.50, plus \$0.50 State surcharge
Demolition (residential)	\$49.50, plus \$0.50 State surcharge
Community Water or Sewer Hook-Up	\$49.50, plus \$0.50 State surcharge
Re-Inspection	\$50 per hour, with 1 hour Minimum
Inspection during Non-Business Hours	\$100 per hour, with 1 hour Minimum
Building Plan Review – Residential	40% of the Permit Fee
Building Plan Review – Commercial	65% of the Permit Fee
Construction without a Permit Investigation	Double the Permit Fee
Inspection of Existing Home Moved in Benton County	\$150

Benton County Fee Schedule

HUMAN SERVICES	FEE
LEGALLY LICENSED FAMILY DAY CARE	
CHILD CARE LICENSING INSPECTION FEE (INITIAL - 1 YEAR)	\$50
CHILD CARE LICENSING RENEWAL INSPECTION FEE	\$100 every other year
BACKGROUND STUDY FEE	\$50
LEGAL NON-LICENSED CHILD CARE PROVIDERS	
BACKGROUND STUDY FEE	\$65 annually
CAR SEAT EDUCATION	
BENTON COUNTY DAYCARE PROVIDERS	\$20 per participant (No charge for Benton County foster care providers)
OUT-OF-COUNTY DAYCARE AND FOSTER CARE PROVIDERS	\$25 per participant
CORPORATE FOSTER HOMES	
BACKGROUND STUDY FEE – ADULT HOME	\$25 per person
INSPECTION FEE – ADULT OR CHILD FOSTER HOME	\$150 per year/\$300 for two years
INSPECTION FEE – DUALY-LICENSED FOSTER HOME	\$175 per year/\$350 for two years
OUT OF HOME PLACEMENTS	Sliding Fee Schedule
DETOX SERVICES	Sliding Fee Schedule
CENTRAL MINNESOTA MENTAL HEALTH CENTER	Sliding Fee Schedule
CLINIC - IMMUNIZATION	
PNEUMONIA	Vaccine cost plus \$5 administrative fee
HEPATITIS B	\$36
HEPATITIS A	Vaccine cost plus \$5 administrative fee
MN VACCINES FOR CHILDREN	\$5 donation
ALL OTHER VACCINES	Cost of vaccine, plus a \$5 administrative fee
VACCINE CHARGE	Varies according to cost of vaccine
CLINIC – CHIP	
FOOT CARE	\$15 donation
BLOOD PRESSURE	\$1 donation
SKILLED NURSING VISIT	\$120 per visit
NURSING - OFFICE VISIT	\$20 donation per visit

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INFORMATION SERVICES	FEE
PROCESSING FEE	\$25
IS TIME	\$30 per hour (1 hour minimum)
DISKETTE	\$1.25 includes freight to ship
MAILER	\$2 includes freight to ship
POSTAGE	Actual value

PARKS	FEE
SMALL SHELTER	\$40
LARGE SHELTER (Sportsmans)	\$60
SHELTER DEPOSIT	\$30 for each shelter reserved
LAKEVIEW CENTER RENTAL	Half Day \$125 (6 a.m. to 4:30 p.m.; 5 p.m. to midnight) Full Day \$225 Weekend \$400 Three-day weekend \$600
LAKEVIEW CENTER RENTAL - NON-PROFIT & GOVERNMENT AGENCIES	50% of regular rates, plus the full deposit
LAKEVIEW CENTER DEPOSIT	\$200
LAKEVIEW CENTER CLEANING FEE	\$20 per hour, minimum \$20
LAKEVIEW AND SHELTER CANCELLATION FEE	\$20
CAMPING (2 ADULTS, KIDS FREE WITH PARENTS)	\$20
ADDITIONAL ADULT (OVERNIGHT VISITOR, 18 YEARS & OLDER)	\$4
CAMPING FEES – WEEKLY	\$120
CAMPING FEES - MONTHLY	\$400
CAMPING FEES - SEASON-(ALL DAYS - MEMORIAL WEEKEND - LABOR DAY WEEKEND)	\$1,100
DUMPING FEES - UNREGISTERED CAMPERS	\$10
FIREWOOD	\$7 per bundle
ICE - 5 LB. BAG	\$2 per bag

Benton County Fee Schedule

PUBLIC WORKS	FEE
CULVERTS	100% + 5% of cost
UTILITY PERMITS	\$50
ENTRANCE PERMITS-RESIDENTIAL	\$50
ENTRANCE PERMITS-COMMERCIAL	\$100
ENTRANCE BOND-RESIDENTIAL	\$250
ENTRANCE BOND-COMMERCIAL	Depends on scope of work
STREET ENTRANCE PERMIT	\$250
STREET ENTRANCE BOND	\$1,000
SPECIFIC SERVICE SIGNS	100% + 5% of cost, owner to pay replacement costs if needed
RIGHT- OF-WAY WORK BOND	\$250 - \$25,000 depending on scope of work
UTILITY BOND	\$10,000 - \$25,000 depending on scope of work
ROADWAY WORK BOND	\$10,000 - \$25,000 depending on scope of work
COUNTY HIGHWAY ENGINEER'S FEE FOR PLAT REVIEW	\$50 plus \$35/hour for Technician's time & \$50/hour for Engineer's review time
COUNTY SURVEYOR'S FEE FOR PREL. PLAT REVIEW	\$75
COUNTY SURVEYOR'S FEE FOR FINAL PLAT & RLS REVIEW	\$300 plus \$25 per lot, park or outlot (minimum \$400)
COUNTY SURVEYOR'S FEE FOR PLAT REVIEW OF COMMON INTEREST COMMUNITIES	\$300 plus \$25 per lot, park or outlot (minimum \$400)
INTEREST COMMUNITIES (CONDOMINIUM PLATS)	\$250 - \$175 per unit + \$20 per lot (minimum \$250)
BULK GIS DATA REQUEST- ELECTRONIC	
STANDARD REPORT	\$10 plus cost of materials
CUSTOMIZED REPORT	\$25 plus cost of materials
BULK GIS DATA REQUEST – PAPER	
STANDARD REPORT	\$10 plus materials and 25¢ per page
CUSTOMIZED REPORT	\$25 plus materials and 25¢ per page
COPY OF HIGHWAY MAP	\$10 per sheet

RECORDER	FEE
MONTHLY INDEX COMPUTER PRINTOUT	\$20 plus \$ 0.25 per page
COPY OF TORRENS CERTIFICATE OF TITLE	\$5 per certified copy
CERTIFIED COPIES	\$10 ²
GENEALOGY SEARCH	\$20 per hour, if no information

² Fee presented for information purposes in this schedule; actual fee amount set by State Statute.

Benton County Fee Schedule

SHERIFF	FEE
BOARDING OUT-COUNTY PRISONERS	\$57.50 per day
HUBER FEES	\$15 per day, if applicable
WEEKENDER FEE	\$20 per weekend, plus room and board
LOCKERS	25¢
ACCIDENT REPORT	\$5
INITIAL URINALYSIS	\$25
ADDITIONAL URINALYSIS	\$25 for test cup
JAIL BOOKING FEE	\$10
JAIL NURSE CO-PAY	\$5 per visit
JAIL MEDICATION CO-PAY	Full prescription cost
FINGERPRINTS	\$10
DRIVER LICENSE CHECKS	\$5
CIVIL PROCESS	\$50
WRIT OF EXECUTION	\$50
WRIT OF EXECUTION COMMISSION	4% of total
WRIT OF EXECUTION NOT FOUND	\$50
MILEAGE	I.R.S. Standard Business Mileage Rate
SALE NOTICE	\$50
SHERIFF SALE	\$50
FALSE ALARM FEE	\$50 (for third and subsequent false alarm response per calendar year)
FILING NO SERVICE	\$30
LEGALS NOT FOUND	\$50
SECURING PROPERTY	\$45 per hr.
REPORT OF SALE	\$50
REDEMPTION OF PROPERTY	\$250
REDEMPTION OF PROPERTY - SEPARATE JUNIOR CREDITORS	\$250
FILING OF INTENTION TO REDEEM	\$100 per notice
FILING OF OTHER DOCUMENTS FOLLOWING REDEMPTION	\$20
EXPLOSIVE PERMITS	\$25
BUILDING MOVES	Per contract services
EVICTON	\$50
911 CALL RECORDING	Staff time and tape
TRANSCRIBING 911 CALL OR DISPATCH RADIO TRAFFIC	Staff time
DIGITAL COLOR PHOTOGRAPH	\$1 per photograph
PHOTO REPRINT	\$5 per photograph
CONTRACTED LAW ENFORCEMENT SERVICES	Per contract services
ROOM AND BOARD	\$25 per day, minus huber fees
PERMIT TO CARRY	\$100
PERMIT TO CARRY - RENEWAL	\$75
PERMIT TO CARRY – FEE FOR LATE RENEWAL	\$10
POSTING NOTICE OF SALE	\$50
DUPLICATE AFFIDAVIT	\$5

Revised and Adopted by the County Board December 16, 2008