

BENTON COUNTY HUMAN SERVICES BOARD
REGULAR MEETING
September 2, 2008

The Benton County Human Services Board met in regular session on September 2, 2008 in the Benton County Board Room in Foley, MN with Board members Duane Walter, Jim McMahon, Joe Wollak, Dick Soyka and Earl Bukowski present. Call to order by Chair McMahon was at 9:33 AM.

Bukowski/Soyka unanimous to approve the agenda as written.

Wollak/Bukowski unanimous to approve the Consent Agenda: 1) approve the Regular Meeting Minutes of August 19, 2008 as written; 2) approve Contract Renewal for *St. Cloud Carefree Living, LLC* and authorize the Chair to sign; 3) approve Contract Renewal for *Spectrum Community Health, Inc.* and authorize the Chair to sign; 4) approve Contract Renewal for *Foley Area C.A.R.E. Program*, a Living at Home Block Nurse Program, and authorize the Chair to sign; 5) approve Contract Renewal for *Country Manor Campus, LLC (Customized Living Services)* and authorize the Chair to sign; 6) approve Contract Renewal for *Country Manor Campus, LLC (Country Manor Home Care)* and authorize the Chair to sign; 7) approve Contract Renewal for *Country Manor Campus, LLC (Country Manor Nursing Home and Rehab Center)* and authorize the Chair to sign; 8) approve Contract Renewal for *Granite Care Home, Inc.* and authorize the Chair to sign; 9) approve Contract Renewal for *Care Medical, Inc.* and authorize the Chair to sign; 10) approve Contract Renewal for *Foley Health Care Inc.* and authorize the Chair to sign; 11) approve Contract Renewal for *Rosie's Private Home for Elderly Care* and authorize the Chair to sign; 12) approve Renewal of Group Residential Housing Agreement for *Shepherd of Grace, LLC* and authorize the Chair to sign; and 13) approve Group Residential Housing Agreement for *Kathleen Rienertson*, Family Adult Foster Care Provider, and authorize the Chair to sign.

Deb Rieland, Human Services Supervisor, explained that, at the previous meeting, the Board accepted nine Group Residential Housing beds from Mille Lacs County Human Services; six of these beds are to be allocated to *Cummings Care Center* in order to increase the facility's capacity from 30 to 36 beds. Rieland added that funding for the capacity increase is provided by the State of Minnesota; the written agreement as presented today updates the capacity of this facility to 36 beds, effective September 1, 2008. Wollak/Walter unanimous to approve the Group Residential Housing Agreement for *Cummings Care Center* and authorize the Chair to sign.

Tim Martin, Human Services Director, requested Board direction on when contracts should appear in the Board packets, pointing out that agency staff review the contracts as well as the County Attorney's Office. Board consensus that contracts need not be included if 1) the contract is a renewal of an existing contract, 2) the contract contains minor changes in terms and conditions (must still contain the County Attorney's Office signature prior to bringing to the Board) and 3) a short summary of the changes be included (the agenda item cover sheet could be used to accomplish this).

Walter/Bukowski unanimous to pay the bills in the amount of \$58,187.14.

Wollak/Bukowski unanimous to adjourn at 9:45 AM.

James J. McMahon, Sr., Chair
Benton County Human Services Board

ATTEST:

Montgomery Headley
Benton County Administrator