

1. Human Services Regular Board Meeting Agenda And Packet February 6, 2024

Documents:

[HUMAN SERVICES BOARD PACKET_FEBRUARY 6, 2024.PDF](#)



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BENTON COUNTY HUMAN SERVICES BOARD

February 6, 2024, 9:00 AM

or upon adjournment of the County Board meeting

Benton County Board Room
531 Dewey Street, Foley, MN

AGENDA

1. County Board Chair
 - Call to Order
 - Roll Call
 - Approve or Amend the Agenda
2. Consent Agenda
 1. Approve or Amend the Human Services Meeting Minutes of January 2, 2024
 2. Consider the Renewal of a Yearly Contract for Wendy's Wonderful Kids Program (Kindred)
3. Adjourn

Virtual Meeting Information

Please join my meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/834170141>

You can also dial in using your phone.

United States: [+1 \(571\) 317-3122](tel:+15713173122)

Human Services Board:
Scott Johnson, District 1
Ed Popp, District 2
Steve Heinen, District 3
Jared J. Gapinski, District 4
Beth Schlagen, District 5

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BENTON COUNTY HUMAN SERVICES BOARD
REGULAR MEETING MINUTES
JANUARY 2, 2024

The Benton County Human Services Board met in regular session on January 2, 2024, in the Benton County Board Room in Foley, MN with Board members Beth Schlangen, Scott Johnson, Ed Popp, Jared Gapinski and Steve Heinen present. Call to order by County Board Chair Gapinski was at 10:16 AM.

Popp nominated Heinen for the 2024 Chair of the Human Services Board. Seconded by Johnson. Nominations were closed and a ballot was cast for Heinen for Human Services Board Chair for 2024. Motion carried with Commissioners Schlangen, Johnson, Gapinski and Popp voting "aye". Heinen abstained from the vote. Next, Chair Heinen called for nominations for 2024 Human Services Vice-Chair. Popp nominated Schlangen for the 2024 Vice-Chair of the Human Services Board. Seconded by Gapinski. A unanimous ballot was cast for Schlangen for Human Services Board Vice-Chair for 2023.

Johnson/Gapinski to approve the agenda as written. Motion carried unanimously.

Next, Johnson/Gapinski unanimous to set the 2024 Human Services Board Meeting dates and times: the "first and third" Tuesday of each month at 9:00 AM with the last Human Services meeting on March 19, 2024 at which time the Human Services Board will sunset. Motion carried unanimously.

Popp/Johnson to approve Consent Agenda items 1 - 3: 1) approve the Human Services Regular Board Meeting Minutes of December 19, 2023 and authorize the Chair to sign; 2) approve the Tri-Cap renewal also making it a two-year contract and authorizing the Chair to sign; 3) approve the 2024 amended Respite Care Grant Contract with the Department of Human Services and authorize the Chair to sign. Motion carried unanimously.

Next, Social Services Supervisor Nikki Knowles provided an update on the Local Homeless Prevention Aid funding for 2023 and planning for 2024 allocation. Local Homeless Prevention Aid was created by the 2021 Minnesota Legislature to help local governments ensure no child is homeless within a local jurisdiction by keeping families from losing housing and helping those experiencing homelessness find housing. Benton County received an allocation of \$121,270 for 2023. This funding has been utilized in sustaining a family housing program with Lutheran Social Services and direct assistance to families in Benton County. The 2023 allocations need to be fully spent by the end of 2024. Benton County does not anticipate that funding will be fully spent by the end of the calendar year. This item was for informational purposes only.

Chair Heinen adjourned the meeting at 10:20 AM.

Steven J. Heinen, Chair
Benton County Human Services Board

ATTEST:

Montgomery Headley
Benton County Administrator



BENTON COUNTY HUMAN SERVICES BOARD
AGENDA ITEM REQUEST

Meeting Date:	2/6/24	Regular Agenda:	
Requesting Department: HS	Human Services CP	Consent Agenda:	X

Title of Requested Item As It Will Appear on Board Agenda:

Wendy's wonderful kids contract. KINDRED

Background Information:

Renewal of yearly contract for Wendy's wonderful kids program. .

2023 is the 11th year that Benton County Human Services has had a purchase of services agreement with Kindred Family Services for intensive adoption recruitment services. Human Services is the guardian of children whose parent's parental rights have been terminated. Kindred Family Services provides recruitment services to identify appropriate families to adopt these children. There is no cost for this service as Kindred Family Services has a grant through "Wendy's Wonderful Kids" to provide the service.

The contract is on file in Benton County Human Services, but is not included in the Board packet.

Action Requested:

Requesting that the board sign off on the renewal of this yearly contract

Fiscal Impact:

Estimated Cost (\$):	
Source of Funds:	
New or Additional Revenue (\$):	
Cost Budgeted in Current Year? (Yes/No)	

Submitted by/Approved by:	Signature	Date
Submitter/Supervisor		1/18/24
Department Head		1/22/24
County Attorney		1/18/24
State grant contract/agreement <i>not</i> reviewed by County Attorney (grant renewal with no changes in terms and conditions)		<input type="checkbox"/>

Duration:	Preferred placement on agenda:
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Benton County Attorney's Office
Request for Legal Opinion/Contract Review

Date submitted: 10/12/2023

Requesting department: Human Services-Child Protection

Requested by: Will Chew

Contract review? Yes ☒ No

Is your contract a renewal? Yes ☒ No

If "yes" attach the prior contract

Request for legal opinion? Yes ☒ No

Requested return date: 1/18/24

Facts (describe the factual circumstances that led to your need for a legal opinion; for contracts, briefly describe the purpose of the contract):

Review and approval of 2024 Contract with Kindred Family Services for the "Wendy's Wonderful Kids" adoption service.

Just need the fully executed document signed.

Issues (describe any other issues or considerations we should be aware of that will assist in forming a legal opinion/reviewing the contract):

*Dates changed to 2024

Department Goals/Objectives (what's your timeline? how critical is your request?)

Hoping to have reviewed and ready for Board approval in December.

County Attorney Use Only

Date Request Received by B CAO:

Attorney Assigned: