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BENTON COUNTY BOARD OF COMMISSIONERS

Tuesday, April 5, 2022, 9:00 AM

Benton County Board Room

AGENDA

9:00 - Steve Heinen, Chair

- Call to Order
- Pledge of Allegiance
- Roll Call
- Approve or Amend Agenda

9:01 - Announcement by the Board Chair:

County Board meetings are broadcast live, and video recorded on YouTube. Please refrain from speaking from the audience area and come to the podium so that viewers can hear you. The County Board observes Roberts Rules of Order for its meetings, so please obtain the Board Chair's consent before addressing the County Board. Public comments are generally reserved for the Open Forum segment or Public Hearings. However, public comment on other agenda items may be allowed at the discretion of the Board Chair. As we begin today, please turn off all cellphones or turn your cellphone to vibrate. Thank you.

9:01 - "Open Forum" Announcement by Chair

- Public Input and/or Informational Matters Not Requiring Action by the Board

9:02 - Consent Agenda

1. Approve or Amend the Regular Meeting Minutes of March 15, 2022 (Administrator)
2. Approve or Amend the Committee of the Whole Meeting Minutes of March 7, 2022 (Administrator)
3. Consider a Credit Card Acceptance Policy (Administrator)
4. Accept and File a Summary of the March 15, 2022 Department Head Performance Evaluations (Administrator)
5. Approve the Eleven (11) Permits to Host Special Events at Rollies, LLC. Requested by Deanna Rosa (Auditor-Treasurer)
6. Approve the Application for County On-Sale & Sunday Sale Liquor License (Auditor-Treasurer)
7. Approve the Appointment of Christopher Vannurden to the Planning Commission to Fill the Remaining Term for Alphonse Brenny Ending December 2022 (Planning & Zoning)

(Continued on Next Page)

County Board:
Scott Johnson, District 1
Ed Popp, District 2
Steve Heinen, District 3
Jared J. Gapinski, District 4
Beth Schlangen, District 5

531 Dewey Street
P.O. Box 129
Foley, MN 56329
Benton County's Website:
www.co.benton.mn.us

(320) 968-5001 Main
(320) 968-5329 Fax
(320) 968-8842 TDD
Email Address:
info@co.benton.mn.us

County Board Agenda (Continued)

April 5, 2022, Page Two

8. Acceptance of the Annual Emergency Management Performance Grant (EMPG) for 2021 (Emergency Management)
9. Approve the Equipment Lease Agreement with Sauk Rapids (Sheriff's Office)
10. Approve the Modification of Intergovernmental Agreement with US Marshals Service (Sheriff's Office)

9:05 - Recess Regular Board Meeting to Conduct an Economic Development Authority Meeting

9:10 – Reconvene Regular Board Meeting

9:11 – Nadean Inman, Auditor-Treasurer

- Approve the VEGA-3 Election Equipment Grant Award to Benton County to Purchase New Assistive Voting Devices (OmniBallot Tablets) to Replace the Current Automark Machines

9:20 – Troy Heck, Sheriff

- Approve the Proclamation for National Public Safety Telecommunicator's Week in Benton County

9:25 – Robert Cornelius, Human Services Director

- Approve a Request to Submit Child Support and Fiscal Supervisor Position for Review with David Drown and Associates

9:30 - Human Services Board – Scott Johnson, Chair

- Call to Order
 - Approve or Amend the Agenda
 - Consent Agenda
 1. Approve or Amend the Human Services Meeting Minutes of March 15, 2022
- Robert Cornelius, Human Services Director
- Approve to Use MDH's Statewide Health Improvement Partnership (SHIP) Grant Funding to Send Two Benton County Public Health Staff, One School Staff from Foley Public Schools, and One School Staff from Sauk Rapids-Rice Public Schools to the National Conference on Tobacco or Health (NCTOH)
 - Approve the PH-Doc Documentation System for Public Health – Replacing the System Currently in Use (Nightingale), Funded by First Steps Initiative/Grant Funding
 - Adjourn (Continued on Next Page)

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County Board Agenda (Continued)

April 5, 2022, Page Three

9:39 – Reconvene Regular Board Meeting

9:40 – Gerry Maciej, District Manager of Benton Soil and Water Conservation District (SWCD)
- Benton SWCD 2021 Annual Report

9:55 – County Engineer Chris Byrd
- Approve MNDOT Detour Agreement 1049444, and Authorize Deposit of Proceeds into the Road and Bridge Fund

10:05 – Montgomery Headley, County Administrator
- Consider a Resolution Establishing a Loan from the Solid Waste Fund to the Road and Bridge Fund for the Purchase of the Eisenschenk Property

10:10 – Steve Heinen, Commissioner Chair
- Consider a Resolution to Declare April 26th County Government Appreciation Day

10:15 - Commissioner Meeting Updates

10:20 – Comments by Commissioners (General Comments by Board Members on Topics Not Requiring County Board Action)

10:25 - Set Committee of the Whole Meetings and Designate Any Previously Held Meetings as Necessary Committee Meetings

10:30 – County Administrator Montgomery Headley
- Conduct a Closed Session of the County Board Under MN Statutes §13D.05, Subdivision 3 to Evaluate the Performance of Individuals Subject to County Board Authority
- Conduct a Closed Meeting of the County Board Under MN Statutes §13D.05, Subdivision 3(b), as Permitted by the Attorney-Client Privilege

11:14 – Reconvene Regular Board Meeting

(Continued on Next Page)

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County Board Agenda (Continued)

April 5, 2022, Page Four

11:15 – Adjourn

Virtual Meeting Information:

**Benton County Board of Commissioners/Benton County Economic Development Authority/
Benton County Ditch Authority**

Please join my meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/834170141>

You can also dial in using your phone.

United States: [+1 \(571\) 317-3122](tel:+15713173122)

Access Code: 834-170-141

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