

BENTON COUNTY BOARD OF COMMISSIONERS

January 6, 2026, 9:00 AM
Benton County Board Room

AGENDA

9:00 - Montgomery Headley, County Administrator

- Call to Order
- Pledge of Allegiance
- Roll Call
- Select a County Board Chair for 2026

9:02 – Chair of the County Board

- Select a County Board Vice-Chair for 2026
- Approve or Amend the Agenda

9:03 - Announcement by the Board Chair:

County Board meetings are broadcast live and video recorded on YouTube. Please refrain from speaking from the audience area and come to the podium so that viewers can hear you. The County Board observes Roberts Rules of Order for its meetings, so please obtain the Board Chair's consent before addressing the County Board. Public comments are generally reserved for the Open Forum segment or Public Hearings. However, public comment on other agenda items may be allowed at the discretion of the Board Chair. As we begin today, please turn off all cellphones or turn your cellphone to vibrate. Thank you.

9:04 - Open Forum Announcement by the Board Chair

- Public Input and/or Informational Matters Not Requiring Action by the Board

9:05 - Consent Agenda

1. Approve or Amend the Regular Board Meeting Minutes of December 16, 2025 (Administrator)
2. Approve or Amend the Committee of the Whole Meeting Minutes of December 3, 2025 (Administrator)
3. Approve or Amend the Committee of the Whole Meeting Minutes of December 16, 2025 (AM) (Administrator) (Continued on Next Page)

531 Dewey Street P.O. Box 129 Foley, MN 56329 | bentoncountymn.gov

320-968-5000 Main | 320-968-5329 Fax | 320-968-8842 TDD

Commissioners: District 1: Scott Johnson | District 2: Ed Popp | District 3: Steve Heinen
District 4: Jared Gapinski | District 5: Pam Benoit

County Board Agenda (Continued)

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4. Approve or Amend the Committee of the Whole Meeting Minutes of December 16, 2025 (PM) (Administrator)
5. Consider the Designation of the Official Newspaper for Benton County for 2026 (Administrator)
6. Consider the Minimum Salaries for the County Attorney, Sheriff, and Auditor-Treasurer for Terms of Office Beginning in 2027 (Administrator)
7. Consider the Contract for Outside Labor Attorney Services (Administrator)
8. Consider the Application for 2025 Local Option Disaster Credit and 2026 Local Option Abatement for Parcel 09.01086.00 (Auditor-Treasurer)
9. Consider the 2026-2027 IV-D Cooperative Agreement between Benton County Human Services and the Department of Children Youth and Family (DCYF) (Human Services)
10. Consider an Alternative Method to Disseminate Bids and Requests for Proposals (Public Works)
11. Consider the Contract with Midco for Cable Television Services (Sheriff's Office)

9:05 – Montgomery Headley, County Administrator

- Appoint an Interim County Engineer
- Schedule Regular Meetings of the County Board for 2026
- Consider a Software Project Agreement with Information Systems Corporation (ISC)
- Consider a Recommendation of the Government Center Building Committee for a Furniture, Fixtures and Equipment (FFE) Vendor
- Review County Board Policy Manual
- St. Cloud Regional Airport Authority Options for Discussion
- Set the Per Diem Rate for Boards and Commissions

9:30 – Christine Scherbing, Auditor-Treasurer

- Consider the Sale of Parcel 09.00541.03 to Thelen Estates, LLC and Authorize the Board Chair to Sign the Deed to Convey the Property
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9:35 – Sandi Shoberg, Human Services Director

- Benton County Service Survey Results for Human Services
- Child Care Assistance Program Update

9:40 – Roxanne Achman, Land Services Director

- Consider the DNR Notice of Preliminary Map and List of Public Waters Inventory Corrections Within Benton County

9:45 – Chris Byrd, County Engineer

- Consider the Resolution to Reauthorize Local Sales Tax for Transportation

9:55 – Commissioner Meeting Updates

10:00 – Comments by Commissioners (General Comments by Board Members on Topics Not Requiring County Board Action)

10:05 – Set Committee of the Whole Meetings and Designate any Previously Held Meetings as Necessary Committee Meetings

10:10 – Adjourn

Benton County Board of Commissioners/Benton County Ditch Authority

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County Board Agenda (Continued)

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Pursuant to MN Statutes §13D.02 and County Policy, the following County Board members may participate from a remote location:

- Commissioner Scott Johnson, District 1
- Commissioner Ed Popp, District 2
- Commissioner Steve Heinen, District 3
- Commissioner Jared Gapinski, District 4
- Commissioner Pam Benoit, District 5