

**BENTON COUNTY BOARD OF COMMISSIONERS**

January 20, 2026, 9:00 AM  
Benton County Board Room

AGENDA

9:00 - Commissioner Steve Heinen, Board Chair

- Call to Order
- Pledge of Allegiance
- Roll Call
- Approve or Amend the Agenda

9:01 - Announcement by the Board Chair:

County Board meetings are broadcast live and video recorded on YouTube. Please refrain from speaking from the audience area and come to the podium so that viewers can hear you. The County Board observes Roberts Rules of Order for its meetings, so please obtain the Board Chair's consent before addressing the County Board. Public comments are generally reserved for the Open Forum segment or Public Hearings. However, public comment on other agenda items may be allowed at the discretion of the Board Chair. As we begin today, please turn off all cellphones or turn your cellphone to vibrate. Thank you.

9:02 - Open Forum Announcement by the Board Chair

- Public Input and/or Informational Matters Not Requiring Action by the Board

9:03 - Consent Agenda

1. Approve or Amend the Regular Board Meeting Minutes of January 6, 2026 (Administrator)
2. Consider a Collective Bargaining Agreement with AFSCME Council 65, Representing Human Services and Public Health Employees, for the Period of January 1, 2026 through December 31, 2027 (Administrator)
3. Consider a Memorandum of Agreement with AFSCME Council 65, Representing Human Services and Public Health Employees, to Implement the 2024-2026 Class and Comp Maintenance Program Recommendations, Year 2 (Administrator)

(Continued on Next Page)

531 Dewey Street P.O. Box 129 Foley, MN 56329 | [bentoncountymn.gov](http://bentoncountymn.gov)

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Commissioners: District 1: Scott Johnson | District 2: Ed Popp | District 3: Steve Heinen  
District 4: Jared Gapinski | District 5: Pam Benoit

## County Board Agenda (Continued)

January 20, 2026, Page 2

4. Consider the Establishment of Benton County Absentee and UOCAVA (Uniformed and Overseas Citizens Absentee Voting Act) for 2026 (Auditor-Treasurer)
5. Consider the Renewal of the Tri-Cap Contract (Human Services)
6. Consider the Special Road Use Permit for Foley Fun Days (Public Works)
7. Accept and File the Veteran Service Officer (VSO) Quarterly Report (Veteran Service Officer)

9:05 – Steve Backowski, Interim County Engineer

- Consider the WSB Preliminary and Final Design Services Amendment #1 for the CSAH 29 Improvement Project

9:15 – Troy Heck, Sheriff

- Informational Discussion Regarding Relationship Between Benton County Sheriff and ICE

9:25 – Montgomery Headley, County Administrator

- Regal Solar Update
- Government Center Project Manager Monthly Update
- Consider a Recommendation of the Government Center Building Committee for a Furniture, Fixtures and Equipment (FFE) Vendor
- Open Forum Policy
- County Representation on the Benton Economic Partnership Board of Directors

9:45 – Roxanne Achman, Land Services Director

- Discussion on Board of Adjustment Per Diem Rate
- Land Services Department Update

(Continued on Next Page)

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County Board Agenda (Continued)  
January 20, 2026, Page 3

10:00 – Commissioner Meeting Updates

10:05 – Comments by Commissioners (General Comments by Board Members on Topics Not Requiring County Board Action)

10:10 – Set Committee of the Whole Meetings and Designate any Previously Held Meetings as Necessary Committee Meetings

10:15 – Montgomery Headley, County Administrator

- Conduct a Closed Session of the County Board Under MN Statutes §13D.05, Subdivision 3 to Evaluate the Performance of Individuals Subject to County Board Authority

10:45 – Reconvene Regular Board Meeting

10:45 – Adjourn

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Pursuant to MN Statutes §13D.02 and County Policy, the following County Board members may participate from a remote location:

- Commissioner Scott Johnson, District 1
- Commissioner Ed Popp, District 2
- Commissioner Steve Heinen, District 3
- Commissioner Jared Gapinski, District 4
- Commissioner Pam Benoit, District 5

**The following meeting is cancelled due to lack of Agenda items: Community Health Board**

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