

BENTON COUNTY HUMAN SERVICES BOARD  
REGULAR MEETING MINUTES  
OCTOBER 1, 2019

The Benton County Human Services Board met in regular session on October 1, 2019 in the Benton County Board Room in Foley, MN with Board members Spencer Buerkle, Ed Popp, Warren Peschl, Steve Heinen and Jake Bauerly present. Call to order by Chair Buerkle was at 9:32 AM.

Peschl/Heinen unanimous to approve the agenda as written.

Popp/Bauerly to approve the Consent Agenda: 1) approve the Regular Meeting Minutes of September 17, 2019 as written. Motion carried with Bauerly, Buerkle, Popp and Peschl voting aye and Heinen abstaining from the vote.

Bob Cornelius, Human Services Director, reported that Benton County Human Services currently uses *Thomson Reuters* to search for relatives of clients, fraud prevention, locating non-custodial parents for child support, property location, finding current addresses for relatives when working with estates, and a variety of other items. He stated he would like to move this service to *LexisNexis* which is considerably less expensive. Peschl/Heinen unanimous to approve a contract with *LexisNexis* and authorize the Chair to sign.

Peggy Koscielniak, Fiscal Services Supervisor, explained that Morrison County has developed a Secure File Transport Protocol (SFTP) to electronically transfer files from county to county; several other counties, including Stearns and Mille Lacs, are already using the Morrison County portal. She noted that using the SFTP is faster and more secure than sending paper files or CD files through the mail. Koscielniak stated that, at this point, there is no cost to Benton County to use the portal; effective January 1, 2020, the anticipated annual cost for use of this site will be \$250.00 (if other counties use this site, the cost may go down). Peschl/Popp unanimous to approve a Memorandum of Understanding with Morrison County and authorize the Chair to sign.

Chair Buerkle adjourned the meeting at 9:36 AM.

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Spencer C. Buerkle, Chair  
Benton County Human Services Board

ATTEST:

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Montgomery Headley  
Benton County Administrator