

PROPERTY TAX PAYMENT OPTIONS

1. **Automatic Payment Plan:** Debits your checking or savings account automatically on the day property taxes are due. Simply fill out the **other side of this form** (include a voided check or deposit slip) and mail or drop off at the Auditor-Treasurer's Office. Additional forms are available at the Auditor-Treasurer's office or online at www.co.benton.mn.us.
2. **Online Credit Card or Electronic Check Payments Available on the Web site at:** www.co.benton.mn.us
 - a. Click the green circle at the bottom of the page "Tax Payment"
 - b. Click "Property Tax Statements & Payments" on the left side in the green section.
 - c. Click "Property Tax Payment Online"
 - d. Select state & county, click "Property Search"
 - e. Enter address or parcel number, click "Search"
 - f. Under tax payments click, on "Pay Online"

*There is a nominal fee to use the online payment option.

Don't have a computer or need assistance? Stop by and use one of our convenient computers.

3. **In Person:** Hours 8:00-4:30 Monday-Friday
*****Please bring your property tax stubs in when making tax payments.**

4. **By Mail:**
Nadean Inman
Benton County Auditor-Treasurer
531 Dewey Street PO Box 129
Foley, MN 56329-0129

Please include your property tax stubs when making payments.

(Located at the bottom of the tax statement – tear off stubs.)

Including your tax payment stubs with your payment ensures accuracy in applying your payment to your parcel.

5. **Drop Box:** Silver box located to the right of the front door at the Benton County Government Center. Address: 531 Dewey Street, Foley MN 56329

We accept partial payments at any time...

We accept partial payments at any time, and your payment will be applied to your property tax. Be sure to include parcel number when submitting partial payments. First half tax is still due by May 15th and second half tax is due Oct 15th or Nov 15th. Penalty will still accrue on any unpaid balance.

Things to remember...

- If your taxes are escrowed the tax payment stub will indicate that they are being paid by escrow.
- If you're mailing address changes, please notify our office so we can update your address in our tax system.

To enroll in the Automatic Payment Plan fill out form on other side and return.

Office use only
Date Rec'd _____
Taxpayer ID# _____

Authorization for Automatic Payment of - Property Taxes

Benton County offers FREE automatic withdrawal from your checking or savings account. **Your payment for the designated parcels will be withdrawn from your account on the tax due dates. - Sign up by April 15th to be enrolled.**

Taxpayer's Information: (Please print)

Taxpayer Name(s): _____

Taxpayer Mailing Address: _____ City _____ State _____ Zip _____

Phone Number: _____ Alternate Phone Number: _____

Email Address: _____

Financial Institution: (Please print)

_____ Checking (Attach voided check) _____ Savings (Attach a deposit slip)

Name(s) on Account: _____

Financial Institution Name: _____

Bank Routing # _____ Bank Account # _____

Semi-Annual deduction of payments: May 15th & Oct 15th for Residential & Commercial
May 15th & Nov 15th for Agricultural
August 31st & Nov 15th Mobile Homes

***If this date falls on a weekend, your account will be debited on the next business day.

I hereby authorize Benton County to debit the account listed for payment of property taxes for the parcel(s) listed below. This authorization will remain in effect until Benton County has received written notification to terminate the authorization or Benton County initiates termination and notifies the tax payer. Each payments will be deducted from your bank account on the tax payment due dates. Any changes in parcel(s) due to sale/purchase or change in bank account information must be sent to our office 30 days prior to the tax due date in order to be removed or added to the automatic withdrawal program.

Signature: _____ Date: _____

Property Information: (Please print)

Property ID #: _____

Property ID #: _____

Property ID #: _____

Property ID #: _____

***Additional parcels may be added by including an attached sheet of paper.

Benton County is NOT responsible for any parcel numbers missed on this form by the taxpayer.

Please return the completed form to: Benton County Auditor-Treasurer 531 Dewey Street -PO Box 129 Foley, MN 56329

In the event your payment is rejected, refused, or returned by your financial institution, Benton County is not responsible for any fees you may incur from your financial institution. In addition, you may also be charged a fee by Benton County for any returned payment.